

FORM FC – 4

[See rule 17]

Darpan ID*** _____

The Secretary to the Government of India, Ministry of Home Affairs,

Foreigners Division (FCRA Wing)

Major Dhyan Chand National Stadium,

India Gate, New Delhi-110002

***Note: - Furnishing of Darpan ID shall be optional.

Subject: Account of Foreign Contribution (FC) for the year ending on the 31st March _____

1. FCRA registration/ prior permission number and date:
2. Details of receipt of foreign contribution:
 - (i) Foreign Contribution received in cash/ kind (value):
 - (a) Brought forward foreign contribution at the beginning of the year (Rs.):
 - (b) Income during the year*:
 - (i) Interest:
 - (ii) Other receipts from projects/activities:

S No.	Name and location of project/ activity	Year of commencement of the project / activity	Income during the year (Rs.)
1			
Total			

- (c) Foreign Contribution received during the financial year:
 - (i) Directly from a foreign source:
 - (ii) From a local source:
- (d) Total Foreign Contribution (a+b+c) (Rs.):

* i.e. interest accrued on foreign contribution, or any other income derived from foreign contribution, e.g. sale proceeds from assets created from foreign contribution, or interest thereon during the year, income from projects/activities.

- (ii) (a) Donor wise detail of foreign contribution received:

Sl. No.	Name of donor(s)	Institutional / Individual	Details of the donor: official Address; e-mail address; Website address;	Purpose(s) for which received (Social, Cultural, Educational, Economic, Religious)	Specific Activity/ project	Amount Rs
(1)	(2)	(3)	(4)	(5)	(6)	(7)

(b) Cumulative purpose-wise amount of all foreign contribution donations received:

3. Details of utilisation of foreign contribution:
 - (a) Details of activities/projects for which foreign contribution has been received and utilised (in rupees)

Sl. No.	Name of project/ activity	Address/ Location	Previous balance		Receipt during the year		Utilised		Balance	
			In cash	In kind	In cash	In kind	In cash	In kind	In cash	In kind
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)

(b) Details of utilisation of foreign contribution:

(i) Total Utilisation** for projects as per aims and objectives of the association (Rs.):

(ii) Total administrative expenses as provided in rule 5 of the Foreign Contribution (Regulation) Rules, 2011 (Rs.):

** It is affirmed that the utilisation of foreign contribution is not in contravention of the provisions contained in the Foreign Contribution (Regulation) Act, 2010 (42 of 2010) and more particularly in section 9 and section 12 of the Act which, *inter-alia*, states that the acceptance of foreign contribution is not likely to affect prejudicially:

- (A) the sovereignty and integrity of India; or
- (B) the security, strategic, scientific or economic interest of the State; or
- (C) the public interest; or
- (D) freedom or fairness of election to any Legislature; or
- (E) friendly relations with any foreign State; or
- (F) harmony between religious, racial, social, linguistic or regional groups, castes or communities.

(c) Total purchase of fresh assets (Rs.)

Sl. No.	Activity in the name of Association	Details	Purpose	Total (in Rs.)
(i)	Creation of movable assets			
(ii)	Creation of Immovable assets			
	Total			

(d) FC transferred to other associations

Sl. No.	Name of the association	Date	Purpose	Amount
(1)	(2)	(3)	(4)	(5)
	Total			

(e) Total utilisation in the year (Rs.) (b+c+d):

4. Details of unutilised foreign contribution:

(i) Total FC invested in term deposits (Rs.):

Sr. No.	Details	Total (in Rs.)
(i)	Opening Balance of FD	
(ii)	FD made during the year	
(iii)	Less: realisation of previous FD	

Sr. No.	Details	Total (in Rs.)
	Closing balance of FD	

(ii) Balance of unutilised foreign contribution, in cash/bank, at the end of the year (Rs):

- (a) Cash in hand:
(b) in FC designated bank account:
(c) in utilisation bank account(s):

5. Details of foreigners as Key functionary/working/associated:

6. Details of Land and Buildings remained unutilised for more than two years:

Sl. No.	Location of Land and Building	Year of acquisition	Purpose of acquisition	Reason of unutilisation
(1)	(2)	(3)	(4)	(5)

7. (a) Details of designated FC bank account for receipt of Foreign Contribution (As on 31st March of the year ending):

Name of the Bank	Branch Address (with PIN code)	Phone No.	E-mail	IFSC Code	Account No.	Date of Opening Account
(1)	(2)	(3)	(4)	(5)	(6)	(7)

(b) Details of all utilisation bank accounts for utilisation of Foreign Contribution (As on 31st March of the year ending):

Name of the Bank	Branch Address (with PIN code)	Phone No.	E-mail	IFSC Code	Account No.	Date of Opening Account
(1)	(2)	(3)	(4)	(5)	(6)	(7)

Declaration

I hereby declare that the above particulars furnished by me are true and correct.

I also affirm that the receipt of foreign contribution and its utilisation have not been violative of any of the provisions of the Foreign Contribution (Regulation) Act, 2010 (42 of 2010), and the rules, notifications or orders issued thereunder from time to time and the foreign contribution was utilised for the purpose(s) for which the association was granted registration/ prior permission by the Central Government.

Place:

Date:

[Name of the Chief Functionary
(Chairperson/President/Secretary/CEO/MD) in block letters]
(Seal of the Association)

Certificate to be given by Chartered Accountant

I/We have audited the account of _____ *name of Association and its full address including State, District and Pin Code, if registered society, its registration number and State of registration*) for the financial year ending the 31st March _____ and examined all relevant books and vouchers and certify that according to the audited account:

- (i) the brought forward foreign contribution at the beginning of the financial year was Rs. _____;
- (ii) foreign contribution of / worth Rs. _____ was received by the Association during the financial year _____;
- (iii) interest accrued on foreign contribution and other income derived from foreign contribution or interest thereon of/worth Rs. _____ was received by the Association during the financial year _____;
- (iv) the balance of unutilised foreign contribution with the Association at the end of the financial year _____ was Rs. _____;
- (v) Certified that the Association has maintained the accounts of foreign contribution and records relating thereto in the manner specified in section 19 of the Foreign Contribution (Regulation) Act, 2010 (42 of 2010) read with rule 17 of the Foreign Contribution (Regulation) Rules, 2011.
- (vi) The information in this certificate and in the enclosed Balance Sheet and statement of Receipt and Payment is correct as checked by me/us.
- (vii) The association has utilised the foreign contribution received for the purpose(s) it is registered/ granted prior permission under the Foreign Contribution (Regulation) Act, 2010 (42 of 2010).

Place:

Date:

Signature of Chartered Accountant
(Seal, Address and Registration number)