

CA TRAINEES: RULES, STIPEND, PROFILE, VACANCIES

GUIDANCE & MONITORING

A 3:1 ratio of trainees and CAs is maintained to ensure proper guidance. Work done by Articled trainees is monitored through Dovico Timesheet and Producteev, which allows the firm to periodically assess and review the nature of training imparted.

TRAVEL

The firm's work is spread across India, from North to South, and West to North-east. A trainee travels for up to 14 days a month in peak working months. Average travel for trainees is about 60 days per year.

OFFICE TIMINGS FOR TRAINEES

9:30 a.m. to 5:30 p.m., five days a week. Lunch Break: 30m. Compensatory leave is credited for extra work or work on holidays.

COACHING CLASSES

Permitted for limited number of subjects, provided these do not interfere with normal office attendance and training

STIPEND

| Year | ICAI Stipend | SAA Addl. | Scholarship* | Total | Addl. Achievement Awards** up to |
|----------------------------------|--------------|-----------|--------------|-------|----------------------------------|
| For IPC Trainees | | | | | |
| First | 1,000 | 3,000 | 3,000 | 7,000 | 2,000 |
| Second | 1,250 | 3,750 | 3,000 | 8,000 | 3,000 |
| Third | 1,500 | 4,500 | 3,000 | 9,000 | 6,000 |
| For Direct Entry Trainees | | | | | |
| First | 1,000 | 2,000 | 3,000 | 6,000 | 3,000 |
| Second | 1,250 | 2,750 | 3,000 | 7,000 | 4,000 |
| Third | 1,500 | 3,500 | 3,000 | 8,000 | 7,000 |

*PAID EACH MONTH, ALONG WITH STIPEND. REFUNDABLE TO THE FIRM IF FULL TRAINING PERIOD IS NOT COMPLETED WITH THE FIRM

**ACCUMULATED AND PAID ON COMPLETION OF FULL TRAINING PERIOD

DESIRED PROFILE

- Good command over written and spoken English
- Excellent academic record
- Learning orientation
- Socially acceptable dressing and behaviour
- Good communication skills
- Strong analytical and conceptualisation skills
- Familiarity with computers

VACANCIES AVAILABLE CURRENTLY

Send your resume at hrd@sanjayaditya.com to know about any vacancies.

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